

Fifth Meeting
Bangkok, 15-19 September 2003
Item 6 of the provisional agenda

ESTIMATED COSTS FOR CONVENING THE FIFTH MEETING
OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION
OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF
ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION

Note by the Secretariat

1. The General Assembly, by operative paragraph 8 of its resolution 57/74 of 22 November 2002, requested the Secretary-General of the United Nations, in accordance with article 11 (2) of the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, *inter alia*, to undertake the preparations necessary to convene the Fifth Meeting of the States Parties at Bangkok, from 15 to 19 September 2003.
2. Pursuant to the General Assembly's request, on 7 February 2003 the Secretariat submitted to the first intersessional meeting of the Standing Committee on the General Status and Operation of the Convention a draft summary of the estimated costs for convening the Fifth Meeting. The Standing Committee indicated that the draft was acceptable, and on this basis the Secretariat prepared and issued assessment notices in accordance with article 14 (1) of the Convention which states that: "The costs of the Meetings of States Parties ... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately".
3. The Secretariat now submits these estimated costs for the formal approval of the Fifth Meeting of States Parties. The attached annex shows a breakdown of the estimated costs for conference and non-conference servicing of the Fifth Meeting of States Parties. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Meeting when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.
4. Since the holding of the Fifth Meeting of the States Parties shall have no financial implication for the regular budget of the Organization, States Parties should proceed with the payment of their share of the estimated costs if they have not yet done so.

Annex

FIFTH MEETING OF STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF
ANTIPERSONNEL LANDMINES AND ON THEIR DESTRUCTION

Title of session:

BANGKOK, 15 - 19 SEPTEMBER 2003

Conference-servicing items	Meeting Servicing \$	Pre-session documentation \$	In-session documentation \$	Summary records \$	Post-session documentation \$	Support Services requirements \$	Other requirements \$	Total \$
Interpretation and meeting servicing	74'381							74'381
Translation of documentation		124'058	29'640		31'018			184'716
Support Services requirements a)						1'209		1'209
Other requirements b)							3'042	3'042
Total	74'381	124'058	29'640	0	31'018	1'209	3'042	263'347

* - at US\$1=CHF1.39

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	263'347
B. Incremental costs:	
1) Planning mission to Bangkok, 24 - 26 November 2002	9'300
2) Travel and subsistence expenses of Geneva conference servicing staff	130'344
3) Travel and subsistence expenses of Geneva DDA staff	20'578
4) Freight and communications	5'000
5) Equipment hire	20'000
Subtotal	185'222
<i>Programme support costs @13% over B</i>	<i>24'079</i>
Subtotal B	209'301
Grand total (rounded) A+B	472'600

Note

a) 1 technical specialist

b) 1 secretaries, 1 document control officer and 1 document distribution officer