

Title of session: FIFTH MEETING OF STATES PARTIES TO THE MINE-BAN CONVENTION
BANGKOK, 15 - 19 SEPTEMBER 2003

Conference-servicing items	Meeting Servicing \$	Pre-session documentation \$	In-session documentation \$	Summary records \$	Post-session documentation \$	Support Services requirements \$	Other requirements \$	Total \$
Interpretation and meeting servicing	74'381							74'381
Translation of documentation		124'058	29'640		31'018			184'716
Support Services requirements a)						1'209		1'209
Other requirements b)							3'042	3'042
Total	74'381	124'058	29'640	0	31'018	1'209	3'042	263'347

* - at US\$1=CHF1.39

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	263'347
B. Incremental costs:	
1) <i>Planning mission to Bangkok, 24 - 26 November 2002</i>	9'300
2) <i>Travel and subsistence expenses of Geneva conference servicing staff</i>	130'344
3) <i>Travel and subsistence expenses of Geneva DDA staff</i>	20'578
4) <i>Freight and communications</i>	5'000
5) <i>Equipment hire</i>	20'000
Subtotal	185'222
<i>Programme support costs @13% over B</i>	<i>24'079</i>
Subtotal B	209'301
Grand total (rounded) A+B	472'600

Note

- a) 1 technical specialist
b) 1 secretaries, 1 document control officer and 1 document distribution officer